

Covid-19 Risk Assessment

Summary Statement

Felixstowe & Walton United Football Club has a duty of care to protect the safety and welfare of its players, coaches, staff, volunteers, visitors, customers and contractors at all times and must ensure the implementation of safe and effective social distancing and hygiene measures in line with government advice to limit the potential for Covid-19 infection.

If at any time the club believes such safety and welfare is potentially compromised it reserves the right to consider cancellation or amendment of any activity while measures are reviewed. All activities will be carried out in line with current government Covid-19 guidelines and are continually reviewed. This risk assessment must be read in conjunction with all other activity and site-specific risk assessments.

Project:	RESTART OF SENIOR MATCHES WITH SUPPORTERS AT HOME GROUND.	PRODUCED BY:	CHRIS DAYNES	Report Date:	2/12/20	Review Date:	on or before 16/12/20	Version:			7
Risk/Hazard	Level of risk	Potential further action									
Visitor parking	Low	Provide unrestricted parking to staff and visitors in the car park footprint which offers adequate space for all vehicles to be parked at safe distances apart.									If visitor numbers increase, consider parking signage.
Visitor Numbers	Medium	Club officials and Spectators should remain socially distanced whilst attending events. Spectator groups must be restricted to discrete six-person gathering limits and spread out, in line with wider Government guidance, ensuring space for officials, coaches and substitutes. Groups must be limited to 6, with no mingling between groups and you must stay in the same group. Once capacity of 400 is reached there will be no further admission.									Respond to updated Government or FA guidance. Advance tickets will be sold for matches where it is considered demand will exceed available capacity.
Track & Trace of visitors	High	The Club will support NHS test and trace efforts by collecting name and contact information on participants at both training and matches, and those accessing the clubhouse. NHS Test & Trace posters are located at every entry point, and throughout the ground with a manual system in place for those without the NHS app. This information will be stored for a minimum of 21 days in-line with the Government Recreational Team Sport Framework and collected/processed in accordance with the Data Protection Act 2018 and in line with GDPR principles. It will be used only for the purpose of NHS test and trace.									
Entry turnstiles.	Medium	Spectators will enter the ground via the main turnstile block. A perspex screen has been installed in the turnstiles. Signage will encourage visitors to socially distance whilst queuing and at all times within the ground, with yellow hatching around the perimeter of the ground to aid the social distancing of groups.									
Hospitality	Medium	Current guidance is for hospitality to be suspended.									
Changing Rooms & Showers	High	Current Government Guidance is to arrive in your kit, Changing Rooms will be available but are not suitable for complete social distancing so are strictly limited to 6 persons at any one time. Only essential support staff should enter the changing room corridor area. Changing rooms MUST be left in a clean condition, using bins provided. Changing rooms should be used as quickly as possible for changing and showers only, team talks should be held outside.									Respond to updated Government or FA guidance. Additional changing rooms to be made available where possible.
Hand washing	High	Access will be provided to hand washing facilities in the matchday toilets to aid frequent handwashing by all visitors. Spectators, players and coaches will be encouraged to bring their own hand sanitiser, clearly marked with their name.									
Toilets	High	Matchday Corridor & Lobby Toilets will be open pre-match, during the match and for 30 minutes afterwards. A one in/one out system will be in operation using signage & stewards. Regular cleaning will take place.									
Access to clubhouse & snack bar	Medium	The main clubhouse function room & bar is closed, with no alcohol sales permitted in accordance with Tier 2 rules. Following discussions with Environmental Health, the outside kiosk will be open for the service of food and non-alcoholic drinks. Barriers, signage and floor markings will be used to manage the queue at the service hatch, with customers standing 2m apart or 1M+ where possible. All food and drink purchased must be consumed whilst seated, either in the seated stands or outside patio area.									Currently in Tier 2. Restrictions to the clubhouse will be reviewed if we are moved up for down tiers. If seated areas are full, consider pausing food service until space is available.
Contact with exterior gates, handles	Low	One single entry gate will be used, and one member of staff only will operate this gate. Visitors/public will not touch any gates or handles. Gate handles to be sanitised before and after each event.									
Walkways and concourse & grandstand safety	Low	Walkways and concourses will be cleared of obstructions and pinch points closed to spectators to allow for the unhindered movement of spectators using barriers, signage and cones. Seating in the grandstands will be restricted. The front and 3rd row of seating is taped off and the 2nd and 3rd rows can be used as long as a seat is left empty between each single person or group from the same household or bubble.									
Cash Handling	Medium	Contactless payments will be encouraged. Pre-sale tickets to reduce cash handling, and bar ordering app in use.									Consider pre-payment options.
Spread of infection.	High	Hand sanitiser will be available at all entrances, exits and at various points across the site. Regular and thorough cleaning will take place before, during and after each event. Staff will wear appropriate PPE, including compulsory facemasks (unless exempt).									Clubhouse has been deep cleaned before re-opening. Consider further deep cleaning at regular intervals.
Glassware & Packaging	High	All drinks will be served in plastic disposable glasses or bottles to reduce contact with used glassware. Disposable packaging will be used for all food, and sachets used in place of condiment bottles. Bins will be provided for the safe disposal of all disposable items.									
Exiting the site	Low	2 exits will be in use to ease congestion, these are clearly signposted, and monitored by stewards.									
Staff Interaction	Medium	The kitchen has been reconfigured to avoid unnecessary interaction between staff.									
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